



Morwenstow Parish Council

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To all members of the Parish Council
Dear Councillor

You are summoned to attend the Monthly Parish Council Meeting. This will be held at 7:30pm on Wednesday 16th April 2025 at the Community Centre, for the purpose of transacting the under mentioned business.

The press and public are invited to attend.

Sheridon Rosser – Parish Clerk & RFO.

Date of issue – 10th April 2025

1.	To note attendance:
2.	To receive apologies for absence:
3.	Public Participation: To receive questions from members of the public relating to items on the agenda, in accordance with Council's Code of Conduct and Standing Orders.
4.	Disclosures: To receive declarations of interests from Members relating to items on the agenda in accordance with Morwenstow Parish Council's Code of Conduct.
5.	Dispensations: To consider requests from Members for dispensations.
6.	To approve and sign the previously circulated minutes of the Monthly Parish Council meeting held on 19 th March 2025. <i>Minor amendment made to the draft: only Hobbs Choice bridge had debris removed by Cllrs. not Hackmarsh bridge.</i>
7.	Matters arising from the minutes and updates – for information. <i>The Hawker Country sign is on order – expected at end of May.</i>
8.	To receive a report from our Cornwall Councillor: Shorne Tilbey.
9.	Parish Maintenance and Matters for discussion: <ul style="list-style-type: none"> a) Parish maintenance & hedges; <ul style="list-style-type: none"> 1. Overnight parking at the Playing Fields Car Park 2. Overnight parking at Crosstown Green 3. Closure extension to Footpath 1 – for info b) To note completed tree log; c) To note completed playpark log; & remedial work - d) To note completed overall grounds log; e) To note completed outdoor fitness equipment log; f) To confirm documentation as complete for the LMP/SWCP from the contractors. g) Confirmation from Kilkhampton Parish Council awaited re Duckpool Toilets. Currently building works in progress for roof repairs. h) New resident welcome pack.
10.	Health & Well Being Project Update: Project nearly complete – update.
11.	<ul style="list-style-type: none"> • Request to extend the Community Centre Building from the Community Centre Committee. • E.V. Charging progression. • Further details received on the Commemorative tree planting request at the Playing Fields.
12.	<u>VE Day Beacon details:</u> <ul style="list-style-type: none"> • Thursday 8th May at 9:30pm – Viewing from the Car Park at the Community Centre.
13.	Election details – Thursday 1st May 2025 – Polling Day. <ul style="list-style-type: none"> • Statement of Persons nominated: Stratton, Kilkhampton & Bude Ward Member • Statement of Persons nominated: Morwenstow Parish Council. One vacant seat for co-option.
14.	Annual General Meeting of the Parish Council followed by the Monthly Meeting - Wednesday 14th May 2025. Annual Open Meeting - Wednesday 21st May 2025 at 7pm. Speakers from both GCHQ & Cybercrime Awareness Presentation.
15.	Policy review: Review of existing ' Standing Orders (2018 revised 2020) ' or consideration to adopt 'Standing Orders 2025 – Update for England'. Changes have been made to: <ul style="list-style-type: none"> • Model Standing Order 18 further to the recent changes to procurement legislation and to ensure consistency with NALC's Model Financial Regulations. The changes are to 18.a.v, 18.c, 18.d and 18.f of the 2022 version. • Model Standing Order 14 has also been updated to better reflect Code of Conduct requirements. MSO 14.a-c have been removed.

	<ul style="list-style-type: none"> NALC have also changed the language in the document, so it uses gender-neutral terms. This is in line with NALC policy and the Civility and Respect project – please note it has been brought to our attention that there are some errors with gender neutral terms - NALC will rectify these errors in due course.
16.	<p>Training available: Number of opportunities within the Training Bulletin – available to all Councillors – see Calendar.</p> <ul style="list-style-type: none"> Code of Conduct dates available: Tuesday 20th May 10am - 12noon or Tuesday 3rd June 6:30pm – 8:30pm or Tuesday 24th June 6:30pm - 8:30pm – TRAINING DELIVERED ONLINE.
17.	<p>Correspondence:</p> <ul style="list-style-type: none"> * Cornwall Council: planning consultations; CAP meeting details Monday 31st March at Bude; Election details; Streetworks; H & WB training day at Redruth; Monumental Improvement Team; Precept remittance; various meeting notifications; taxi & private hire consultation. * Cornwall ALC – staff changes; training & NALC - various * VE80 events * Rowen Mackenzie – National Trust re Duckpool Toilets * H & WB Project various: Sport England – Movement Fund; Pickleball club thank you; Grantscape; CC CLUP Facilitators * RoSPA inspection arrangements for upcoming inspection * MCC Committee – tree planting request letter & adverts for website * BDO LLP – Council audits re internal audit and AGAR * Cornwall Councillor Tilbey - various * TEEC – New website features for consideration – free of charge * NatWest digital banking information for consideration at next meeting. * Invoices from: Aquiss/ Parish Magazine Printing/Michael Vanstone Plant Hire/ CALC/ Bridgmans/ Chadds * Parishioner emails: Tidnacott/Overnight parking at Crosstown/Planning enquiry * Atlantic Horizons re: planning submission * St.Marks re: wrap around childcare for children and stay and play session advertisement request * Newsletters and updates from Information Commissioners Office; HMRC; Rural Service Network; South West Coast Path; Volunteer Cornwall, Clean Cornwall,
18.	<p>Finances:</p> <ul style="list-style-type: none"> To confirm accounts spreadsheet with bank statements and agree payments due for the month. Confirm end of financial year accounts. Confirm CIL report and expenditure of funds. Review of the Internal Audit. Review, agree and sign AGAR statement Review, agree and sign the Accounting statements. To set the commencement date for the exercise of public rights. Completion of 'No conflict of interest' form for BDO LLP (external auditor). Digital Banking information requested and received for the next meeting to note Review of signatories for new Council term.
19.	<p>H.R:</p> <ul style="list-style-type: none"> Review of Clerk contract of employment. Pension scheme Notice of resignation effective of 31st October 2025.
20.	<p>Planning: Planning Partnership: Update from Cllr. Worden <i>if available</i>.</p> <p><i>Applications received for consultation by members to agree a consultee response to be submitted to Cornwall Council:</i></p> <p>P1 - PA25/01938 Proposed change of use from food store/cafe to dwelling house including the addition of 3 new window openings - Furze Stores Shop Morwenstow Bude Cornwall EX23 9SL</p> <p>P2 - PA25/01950 Proposed conversion of building to dwelling. Killarney Springs Morwenstow Bude Cornwall EX23 9PX</p> <p>P3 - PA25/02392 Application for Permission in Principle for proposed dwellings in existing garden plot (minimum 1, maximum 2) Hillcrest Woodville Road Woodford Bude Cornwall EX23 9JF</p> <p>P4 - PA25/02246 Proposed new dwelling in lieu of Class Q barn Barn Brownspitt Gooseham Morwenstow Bude EX23 9PH</p> <p>P5 - Any planning application received from Cornwall Council prior to the meeting.</p> <p>Enforcement updates – <i>if available</i>.</p> <p>For information only:</p> <ul style="list-style-type: none"> Awaiting decision: As above. Cornwall Council Decision Approved/Withdrawn/Refused: Approved <p>PA25/00943 Application for Permission in Principle for the construction of 5 dwellings Land North Of The Nook Morwenna Road Shop Morwenstow Cornwall – APPROVED.</p>

	<p>PA24/09640 Listed building consent for the installation of an external ASHP fan unit on a concrete plinth to the rear of the utility room and Carer's bedroom. Eastaway Manor Morwenstow Bude Cornwall EX23 9JQ – APPROVED.</p> <p>PA25/01703 Non-material amendment in relation to decision notice PA18/07700 dated 13/11/2018, namely 1) change to the roof design for Phase 2 of the proposed buildings pitched roof to provide a 'standard' flush eaves, external 'bullnose' gutter, relocated antennas, relocated rainwater pipe. 2) cladding infill to the roof interface between Phase 1 and Phase 2. APPROVED.</p> <ul style="list-style-type: none"> • Pre-Application Advice in process: <p>PA25/00171/PREAPP Pre application advice for proposed conversion & extension of curtilage Grade II Listed barn. Barn West Of Marsland Manor Morwenstow Bude Cornwall EX23 9ST</p> <p>PA25/00213/PREAPP Pre application to gain advice, to see if a replacement dwelling would be supported by Cornwall Council as infill/replacement structure – ADVICE GIVEN</p> <ul style="list-style-type: none"> • Appeal in progress: <p>24/00205/REF The erection of an agricultural storage shed. Land At Shop Bude EX23 9SQ</p> <p>24/00267/REF Outline Application for one new dwelling, with all matters reserved except for access. Land Between Foxhaven and Meadow View Eastcott Bude Cornwall</p>
21.	Date of next monthly meeting – Wednesday 14th May 2025 (one week earlier than usual) ; <i>unless a planning meeting is required before that.</i>

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw. When this arises, the Chair will recommend to consider passing the following resolution; “to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw.”